



## **2019 TABLE HOSTESS INFORMATION SHEET**

### **WHAT DOES A BIG EVENT TABLE HOSTESS HAVE TO DO?**

- AS A TABLE HOSTESS, COME UP WITH A THEME FOR YOUR TABLE, THEN PLAN HOW TO DECORATE YOUR TABLE BASED ON THAT THEME. FEEL FREE TO TEAM UP WITH ANOTHER AGGIE MOM AS A CO-HOSTESS!
- SET YOUR TABLE FOR EIGHT. USE YOUR SPECIAL CHINA, SEASONAL PLATES, TAILGATE PAPER PLATES OR ANYTHING THAT GOES WITH YOUR TABLE THEME. YOUR TABLE SHOULD INCLUDE:
  - EIGHT DINNER PLATES/CHARGERS (CLEAR PLASTIC BUFFET PLATES WILL BE USED FOR FOOD AND SET ON TOP OF THESE DURING LUNCH)
  - EIGHT COFFEE CUPS OR MUGS
  - EIGHT WATER OR ICED TEA GLASSES
  - EIGHT SETS FLATWARE (FORKS, KNIVES, SPOONS)
  - EIGHT NAPKINS (NAPKIN RINGS OPTIONAL)
  - EIGHT SMALL LUNCHEON "FAVORS" THAT FOLLOW YOUR THEME
  - ROUND TABLECLOTH (PLACEMATS, RUNNER, OVERLAYS, CHAIR COVERS OPTIONAL)
  - ONE FABULOUS CENTERPIECE THAT ILLUSTRATES YOUR THEME!
- AGGIE MOMS' CLUB WILL PROVIDE THE FOOD, DRINKS, PLASTIC DINNER AND DESSERT PLATES AND CREAM, SUGAR, LEMONS, SALT, PEPPER AND BUTTER, AS NEEDED.
- PRIOR TO THE LUNCHEON, TABLE HOSTESSES WILL CONTACT THOSE ASSIGNED TO THEIR TABLE, INTRODUCE THEMSELVES AND LET THEM KNOW ABOUT THE TABLE THEME AND ANYTHING SPECIAL YOU'D LIKE THEM TO BRING OR WEAR TO MATCH YOUR THEME. (I.E. RANGERS T-SHIRTS FOR RANGERS THEME; WESTERN WEAR FOR A TEXAS THEME)
- TABLE HOSTESSES ARE WELCOME AND ENCOURAGED TO INVITE FRIENDS, RELATIVES AND OTHER AGGIE MOMS TO ATTEND THE LUNCHEON AND SIT AT YOUR TABLE. (ALL ATTENDEES, INCLUDING HOSTESSES, MUST PURCHASE A TICKET TO THE LUNCHEON.)
- THE BIG EVENT IS ABOUT GIVING BACK TO THE COMMUNITY. AS IN YEARS PAST, TABLE HOSTESSES WILL BE ASSIGNED A CERTAIN ITEM FROM THE RONALD McDONALD HOUSE WISH LIST TO HAVE EACH TABLE GUEST BRING TO THE LUNCHEON, TO BE DONATED TO THE RMH OF FORT WORTH.
- ABOUT TWO WEEKS BEFORE THE EVENT, TABLE HOSTESSES WILL BE ASKED TO PROVIDE A SHORT WRITE UP ABOUT YOUR TABLE THEME FOR INCLUSION IN THE LUNCHEON PROGRAM.
- TABLE HOSTESSES WILL HAVE APPROXIMATELY TWO HOURS BEFORE THE EVENT TO SET UP THEIR TABLES.

BEING A TABLE HOSTESS IS A FUN WAY TO SHOW OFF THAT BEAUTIFUL CHINA THAT NEVER GETS USED, THOSE SPECIAL KNICK-KNACKS YOU'VE COLLECTED OVER THE YEARS, OR TO CELEBRATE YOUR FAVORITE SEASON. LET YOUR IMAGINATION AND CREATIVITY GUIDE YOU!

IF YOU WOULD LIKE TO BE A TABLE HOSTESS AT THE YEAR'S BIG EVENT LUNCHEON, PLEASE CONTACT MELANIE McCUNE AT 817-925-5401 OR [MELANIEMCCUNE@YAHOO.COM](mailto:MELANIEMCCUNE@YAHOO.COM) BY MARCH 18<sup>TH</sup>.